

# **Northeastern York County Sewer Authority**

## **April 22, 2024**

The Northeastern York County Sewer Authority met on Monday, April 22, beginning at 7:00 PM at 200 North Main Street in Mt. Wolf.

Authority members and others in attendance were:

**Mt. Wolf Borough**

Anya Barlett

**Manchester Borough**

Dale Benedick

Judy Hilliard

**East Manchester Township**

Tyler Kramlick

Tom Beakler

Members absent: Patti Fisher (Mt. Wolf Borough)

**Engineer:** Chris Toms of CS Davidson, Inc.

**Solicitor:** Peter Ruth of Stock & Leader

**Office Manager/Recording Secretary:** Desiree Boorujy

**Visitors/Employees:** Employees Tessa Starkes & Pete Nestlerode

Pledge of Allegiance

**Agenda**

A Benedick/Barlett motion was made to approve the agenda with the following amendment: Under Engineer's Report Add Action Item G. Televising Proposal for USG. The motion passed unanimously.

**Minutes**

A Kramlick/Barlett motion was made to approve the minutes from the March monthly meeting. The motion passed unanimously.

**Correspondence/Visitors**

There were no visitors in attendance.

**Operations/Administration Report**

Desiree and Pete reviewed items on the Operations/Administration report.

In the first week of April our area experienced multiple days of heavy rainfall, which caused several issues throughout the sewer system. Both plants were placed in storm mode on April 3 and 4. At Mount Wolf, the fermentation tank overflowed and required cleanup after the rain event (power washing and application of lime to grassy areas), and the flow meter was not reading flow.

On April 3, the Chestnut Valley pump station was overwhelmed with I&I, leading to issues at a home on Cog Hill Way. The air vent and cleanout pipes were overflowing with some sewage but mostly clear water because the line from the pump station to the manhole was completely filled, leaving the water with no place else to go. Staff was on site the next day to open the manhole, relieving the pressure at the home. Clear water then flowed to a nearby storm drain. Damages were caused to the garden areas of the property, so the cost to replace mulch and soil will be covered by the Authority. **A Benedick/Hilliard motion was made for Pete to get quotes to consider feasible options, including a backflow device to prevent this from happening in the future. The motion passed unanimously.**

Five-day SSO letters were sent to DEP regarding both issues.

Pete met with various contractors regarding upgrades and repairs at pump stations and the plants. He presented quotes from PSI for parts for necessary repairs at the Riverview pump station. The board stated that staff can make judgement calls up to the \$23,200 bidding threshold if the repairs are deemed necessary and should not wait for approval at the board meeting.

Safety equipment options are being explored for the Sherman Oaks pump station. This equipment is needed for our plant staff to safely enter the wet well for repairs or maintenance.

Pete met with Winters Generator and Lefever Electric representatives at the Canal Road pump station to discuss buying a permanent generator. While on site, the representative expressed concern as to whether the wooden backerboard would pass an inspection and suggested replacement. They will provide a quote to replace the backerboard. CS Davidson has been unable to find record of a recorded easement agreement for this station and stated that Kinsley never owned the property. If the station or the fence need to be moved as part of the construction/repair it will be important to have such information. He will continue investigating.

Pete would like to revisit the idea of installing an automatic gate at the Mount Wolf plant, as there have been several instances of people found wandering around the plant, which is a safety concern. He will get updated quotes to complete this project.

Biosolids were hauled from Mount Wolf to the farm several days this month.

Illegal Connections Inspections – So far this year there have been 95 inspections for illegal connections. Of these inspections, 31 illegal connections have been discovered, including 26 floor drains and 5 sump pumps discharging to the sewer system. The next round of inspections will begin in Chestnut Valley.

Arbitrage Liability Account – Michael Steinbrook at PFM performed an arbitrage liability analysis for the 2021 construction account (\$10M loan) and PLGIT accounts. He discovered a positive arbitrage amount of \$73,663.86, prompting Jamie Schlessinger to suggest new account, to be deemed the “Arbitrage Liability Account”. The \$73,663.86 should be deposited to this account, then \$20,000 should be transferred into this account on a monthly basis to cover all arbitrage at the end of the loan. **A Barlett/Hilliard motion was made to open an Arbitrage**

**Liability Account with PLGIT, to initially deposit \$73,663.86, followed by monthly transfers of \$20,000. The motion passed unanimously.**

### **Solicitor's Report**

Health Insurance & Spousal Coverage – No further action from the Board this month. Tabled for next month.

Rules & Regulations – **A Barlett/Benedick motion was made to approve the revised and updated Rules & Regulations. The motion passed unanimously.**

RES – Phase IV – Attorney Ruth reported last month that RES agreed to increase its offer to \$4,000 and was asked to provide figures of a projected 10-year loss of income if the sale is approved at this meeting. The current dollar per acre per year is \$327.50, which totals \$3,275.00 in rent from Star Rock. The \$4000.00 offer from RES would equate to \$816.33 of income per acre over 10 years. **A Beakler/Benedick motion was made to accept the offer of \$4000.00 compensation for 0.49 acres from RES for mitigation purposes. The motion passed unanimously.**

710 Willow Springs, Manchester Township – Connect to System - An agreement was drafted and sent to Manchester Township and was reviewed at their April meeting. There were no concerns with the agreement but they plan to adopt an ordinance as they view it is more of an intergovernmental cooperation agreement. That being the case, it will be on their May agenda for approval.

### **Engineer's Report**

#### **Contracted Projects**

Effluent Line Abandonment – Work began on April 4 and was completed on April 12 with the contractor filling the line. The final walkthrough in the next week or so. If no issues are found, the Authority will have an application for payment for the work next month. CSD will assist Authority staff in processing the grant reimbursement paperwork.

#### **General Operations**

Record Club of America Lines – It has been confirmed that some of the private lines at this property were not televised. The property owner will be contacted by letter asking for video footage of what has been televised, and asking that televising be performed of the remaining lines. Accomplishing this may be difficult due to the overgrown brush, however, with continuing concerns with I&I, it's necessary.

North George Street Pump Station – Bid tabulations were provided for review and comparison. **A Hilliard/Benedick motion was made to award Doli and WYElectric, the lowest bidders, for the North George Street pump station upgrade. The motion passed unanimously.**

Approval of Sheetz Land Development Plan –CSD have previously made the recommendation that approval of this plan be contingent upon posting of security and review of the sewer easement. Chris wanted to ensure the agreement is in place so if there is ever an issue with the line, the two entities affected (Flinchbaugh and Sheetz) will need to determine who will be responsible for paying for it, as it will not be the responsibility of the Authority. Sheetz has now posted the security and Authority staff has received a copy of the Letter of Credit. **A Benedick/Barlett motion was made to approve the plans conditioned upon solicitor’s review of the shared use agreement. The motion passed unanimously.**

Sherman Street Manholes – **A Beakler/Barlett motion was made to approve a quote for \$6200.00 from Clearview Excavating for frames and covers of manholes on N. Sherman Street to be replaced. The motion passed unanimously.**

Base Plate Repairs at Canal Rd., Orchard Park, Sherman St. Pump Stations – **A Beakler/Benedick motion was made to move forward with advertising for bids for one company to perform base plate repairs at all three locations, and the motion passed unanimously.**

USG Quote to Televiser Lines in MW Borough – Chris provided a map to identify lines that should be televised so that any repairs can be completed in conjunction with upcoming projects being performed by Columbia Gas and York Water Company. Authority staff would flush the lines ahead of the televising. Ideally, the other two utilities would donate toward the cost of paving once the Authority’s repairs are complete. **A Beakler/Benedick motion was made to approve the USG quote in the amount of \$10,575.00 to televiser 8400 feet of sewer lines in Mount Wolf Borough in order to identify necessary repairs. The motion passed unanimously.**

### **Treasurer’s Report**

Payment of Invoices – **A Benedick/Barlett motion was made to approve the invoices as presented. The motion passed unanimously.**

Requisitions – **A Beakler/Barlett motion was made to approve Requisition 2024-6 to CS Davidson in the amount of 2448.38 for LSA Grant – Effluent Line. The motion passed unanimously.**

**A Benedick/Hilliard motion was made to approve Requisition 2024-7 to CS Davidson in the amount of 2120.45 for the North George Street pump station. The motion passed unanimously.**

At 8:36 PM an Executive Session was held to discuss personnel and legal matters.

At 9:05 PM the Executive Session ended and the regular meeting resumed.

With nothing further to discuss, Mr. Kramlick declared the meeting adjourned at 9:10 PM.

**NEXT REGULAR MEETING – Monday, May 20, 2024.**